THE DISSOCIATIVE DISORDERS ALLIANCE

The Dissociative Disorders Alliance (The DDA) is recruiting a volunteer bookkeeper. Are you a person with lived experience of a complex dissociative disorder, an ally (anyone who is a friend or supporter of a person or persons with lived experience) or a practitioner in the field (anyone that works in a professional capacity with people with complex dissociative disorders)?

Would you be interested in supporting this newly emerging charity, by working with our Treasurer to ensure that The DDA is financially compliant and accountable? If so, we would love to hear from you!

You do not need to have previous experience of working within a charity, but we are ideally looking for someone who has experience in accounting or finance and familiarity with accounting software and financial reporting. You will also need good numerical skills, be able to maintain clear and accurate financial records and be willing to work within financial guidelines and policies, in line with the charity commission's requirements.

The book-keeping role can be taken on its own, or in combination with the Treasurer role that The DDA is also looking to fill on its board of Trustees.

It is important to The DDA, that our volunteers are a diverse group of people who represent our community. This means that we endeavour to welcome and include people from all of the protected characteristics of the Equality Act 2010, including the many intersections of these that can be experienced by people with a complex dissociative disorder.

If you would like to express your interest in the role and get more information about it and how to apply please email The DDA's Trustees at <u>theddaglobal@gmail.com</u> by 30.6.25.